

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING****May 15, 2025 – 6:30 p.m.****MINUTES****1. Call to Order/Pledge of Allegiance/Roll Call – 6:32 pm**

BAWSCA Chair, Tom Chambers, called the meeting to order. CEO/General Manager Tom Smegal called the roll. One member participated via teleconference in accordance with the traditional Brown Act Rule. Nineteen (19) members of the Board were present at roll call. Four (4) members arrived after roll call. A list of Directors present (23) and absent (3) is attached.

2. Comments by Chair:

Chair Chambers welcomed members of the Board to a different meeting location than usual. He noted the substantial size of the 182-page agenda packet and noted critical items for Board action include approval of thirteen (13) professional service contracts that must be in place by July 1, 2025 to support BAWSCA operations and subscription conservation programs, and the approval of BAWSCA's FY 2025-26 work plan, results to achieve and operating budget which includes an assessment increase to fund the work plan.

He emphasized that the Board is a governing body for the BAWSCA region that supports BAWSCA's goal of ensuring a reliable supply of high-quality water at a fair price for the water users.

The Board will have the opportunity to provide input as BAWSCA's Sr. Water Resource Engineer, Dr. Ashoori, conducts a scenario planning session for Strategy 2050.

Water is a critical commodity for life and the environment, but supplies are being impacted by drought and climate change. He urged the Board to serve the BAWSCA region and provide a long-term water supply reliability strategy by developing a robust Strategy 2050.

3. Board Policy Committee Report:

Director Hardy reported that the Board Policy Committee meeting on April 9, 2025 was held as a Special Meeting because of the re-location of the meeting to the Wind Room of the Foster City Community Building. The Proposed FY 2025-26 work plan, results to achieve, and options to fund the proposed operating budget was presented to the Committee for discussion and feedback to the CEO/General Manager. The Committee was also presented with the Strategy 2050 Risk Assessment and Scenario Planning. The Committee's actions and discussions are reflected in the Board Policy Committee Summary Report included in the Board agenda packet.

Public comments on the BPC report were provided by Mary Butterwick and Dave Warner.

4. Consent Calendar:

Director Hamilton made a motion, seconded by Director Pierce, that the Board approve the consent calendar which includes: Approval of the Minutes of the March 20, 2025 meeting; Receive and file the Budget Status Report as of March 31, 2025; Receive and file the Bond Surcharge Collection Report as of March 31, 2025; Receive and file the Investment Report as of January 31, 2025; Receive and file Directors' Reimbursement Report as of March 31, 2025; and, Receive and file Employee Reimbursement Report as of March 31, 2025

The motion passed unanimously by roll call vote.

There were no comments or questions from members of the Board.

There were no comments from members of the public.

5. SFPUC Report: Alison Kastama, SFPUC's BAWSCA Liaison, provided a Water Supply Conditions Report.

Questions were received from members of the Board. Steve Ritchie, Assistant General Manager for Water Enterprise, responded to questions.

Public comments were provided by Virginia Tincher Van Kuran and Denise Louie.

6. Public Comments on Items Not on the Agenda:

Comments were provided by Mary Butterwick, Dave Warner, Julianne Frizzell, Peter Drekmeier, Martin Gothberg, and Denise Louie.

7. Action Calendar:**A. Proposed FY 2025-26 Work Plan, Results to Achieve, and Operating Budget**

CEO/General Manager, Tom Smegal, presented the Proposed FY 2025-26 Work Plan, Results to be Achieved, and Operating Budget to the Board for its consideration.

Questions and comments were taken from members of the Board.

Public comments were provided by Martin Gothberg, Peter Drekmeier, and Virginia Chang Keraly.

Director Pierce made a motion, seconded by Director Zigterman, that the Board approve the:

- 1. Proposed Fiscal Year 2025-26 Work Plan and Results to be Achieved.**
- 2. Proposed Operating Budget of \$5,547,732; and,**
- 3. Recommended funding plan of Option 2.a with a 2.3% assessment increase.**

The motion passed unanimously by roll call vote.

B. Approval of Professional Services Contracts for FY 2025-26

CEO/General Manager, Tom Smegal, presented the thirteen (13) Professional Services Contracts that need to be in place by July 1, 2025. Seven (7) professional services contracts are funded by the Proposed FY 2025-26 Operating Budget, and have a combined budget of \$1,363,500. Six (6) professional services are for subscription conservation programs that have no operating budget implications, but need to be approved by the Board.

Questions and comments were taken from members of the Board.

There were no comments from members of the public.

Director Zigterman made a motion, seconded by Director Pierce, that the Board approve the thirteen (13) professional services contracts, subject to legal counsel review, for legal, engineering, financial, and water conservation services needing to be in place by July 1, 2025.

The motion passed unanimously by roll call vote.

Director Mehlinger requested a brief recess. With no objections from members of the Board, Chair Chambers called for a 5-minute break.

The meeting reconvened at 8:07pm.

C. Approval and Adoption of BAWSCA Pay Schedules for FY 2025-26

Mr. Smegal presented the Pay Schedules for FY 2025-26 that the Board must approve and adopt to comply with California Code Regulations (CCR) Title 2 § 570.5, as required by California Public Employees' Retirement System (CalPERS). He noted that the pay schedules are part of the Board's annual consideration of the Work Plan and Budget in May, and as part of the CEO/GM performance evaluation process in September.

Following the Board's action, the approved and adopted Pay Schedules will be posted on BAWSCA's publicly accessible website and formally transmitted to CalPERS.

There were no comments from members of the Board and from members of the public.

Director Zigterman made a motion, seconded by Director Pierce, that the Board approve and adopt the BAWSCA Pay Schedules for FY 2025-26.

The motion passed unanimously by roll call vote.

D. Second Amendment to Hanson Bridgett Professional Services Contracts

Mr. Smegal presented the proposed 2nd Amendment to the Hanson Bridgett Professional Services Contract to increase the budget by \$80,000 to fund the necessary work through the end of the fiscal year. Additional legal resources were required for activities associated with the WSA amendment, personnel retirement, CalPERS matters, and transition to a new CEO/General Manager.

Comments and question were received from members of the Board.

There were no comments from members of the public.

Director Andrews made a motion, seconded by Director Montano, that the Board authorize the CEO/General Manager to amend the professional services contract with Hanson Bridgett by \$80,000 for a total not-to-exceed amount of \$985,000 for FY 2024-25.

The motion passed unanimously by roll call vote.

8. Reports and Discussions:

A. BAWSCA's Strategy 2050 Planning Session:

Sr. Water Resource Engineer, Negin Ashoori, and Andree Lee from EKI Environment & Water, Inc. presented the Scenario Planning approach for Strategy 2050 to achieve its established Purpose and Goals. Input from Board members were provided based on:

- Which of the identified challenges is most resonating?
- What other major challenges could the BAWSCA region face over the next 25 years?
- What specific aspect of a challenge should be further explored?

Questions and comments were received from members of the Board.

Public comments were provided by Peter Drekmeier.

Chair Chambers announced the need to extend the meeting.

Director Hamilton made a motion, seconded by Director Pierce, to extend the meeting to 9:40pm.

The motion passed by roll call vote of 16:7

9. CEO Reports:

Mr. Smegal reported that BAWSCA continues to work closely with the SFPUC in tracking and engaging with the State Water Board's efforts on the Bay Delta Plan.

He was pleased to report that packet materials for the WSA amendment and Tier 2 Plan are available for the member agencies' use in their governing bodies' adoption process. Adoption by all 26 member agencies is expected in the next 6 months.

Public comments were provided by Mary Butterwick.

10. Closed Session: Closed Session was removed from the agenda.

11. Report from Closed Session: There was no report for Closed Session.

12. Additional Time for Public Comments (Time Permitting):

In the interest of time, additional time for public comments was removed from the agenda.

13. Directors' Discussion: Comments, Questions and Agenda Requests:

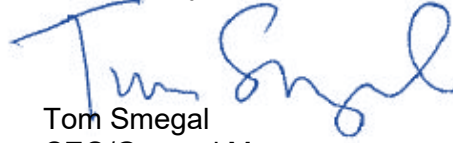
Director Andrews thanked BAWSCA staff, particularly Tom Francis for speaking to students at Girls Middle School in Palo Alto at a national forum of public administrators.

Director Weed encouraged the Board to consider having Fish Bio, a fisheries consulting company, speak at a Board meeting about their extensive work in the Delta and San Joaquin, and their findings on predation.

14. Date, Time and Location of Next Meeting: The next meeting is scheduled on July 17, 2025 at 6:30pm in a to be announced location.

15. Adjournment: The meeting adjourned at 9:26pm.

Respectfully submitted,



Tom Smegal
CEO/General Manager

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Attachments: 1) Roll Call & Voting Log
2) Attendance Roster

Roll Call & Voting Log - BAWSCA

Meeting Date: 15-May-25

Agency	Director								Weighted Voting ⁽²⁾	
		Present/ Absent	Item #4 Consent	Item #7A Work Plan and Op Budget	Item #7B Consultant Contracts	Item #7C Pay Schedules	Item #7D HB Contract Amend	Extend Mtg to 9:40pm	Weighted "Yes" Votes	Weighted "No" Votes
Hayward	Andrews, Angela	y	y	y	y	y	y	y		
Brisbane	Breault, Randy	y	y	y	y	y	y	n		
Guadalupe	Breault, Randy	y	y	y	y	y	y	n		
Westborough	Chambers, Tom	y	y	y	y	y	y	y		
San Jose	Cohen, David	0	0	0	0	0	0	0		
CalWater	Duncan, Darin	y	y	y	y	y	y	y		
San Bruno	Hamilton, Tom	y	y	y	y	y	y	y		
Santa Clara	Hardy, Karen	y	y	y	y	y	y	y		
Purissima	Jordan, Steve	y	y	y	y	y	y	n		
Foster City	Kiesel, Art	y	y	y	y	y	y	y		
East Palo Alto	Lincoln, Webster	y	0	y	y	y	y	y		
Daly City	Manalo, Juslyn	0	0	0	0	0	0	0		
Sunnyvale	Mehlinger, Richard	y	y	y	y	y	y	n		
Coastside	Mickelsen, Chris	y	y	y	y	y	y	n		
Milpitas	Montano, Carmen	y	y	y	y	y	y	y		
Menlo Park	Nash, Betsy	y	y	y	y	y	y	y		
North Coast	Piccolotti, Tom	0	0	0	0	0	0	0		
Redwood City	Pierce, Barbara	y	y	y	y	y	y	y		
Hillsborough	Ragsdale, Leslie	y☎	y☎	y☎	y☎	y☎	y☎	y☎		
Millbrae	Schneider, Ann	y	y	y	y	y	y	y		
Mountain View	Showalter, Pat	y	y	y	y	y	y	y		
Burlingame	Stevenson, Peter	y	y	y	y	y	y	y		
Palo Alto	Stone, Greer	y	0	y	y	y	y	n		
Mid-Peninsula	Vella, Louis	y	y	y	y	y	y	y		
ACWD	Weed, John	y	y	y	y	y	y	n		
Stanford	Zigterman, Tom	y	y	y	y	y	y	y		

Vote Tally

	Yes (y)	No (n)	Absent (0)	Abstain (a)
23	21	23	23	23
0	0	0	0	7
3	5	3	3	3
0	0	0	0	0

Weighted Vote Summary	
"Yes"	"No"

Item Carries by Simple Vote?									
Item Carries by Weighted Vote?									

(1) Under simple voting, item carries if it receives an affirmative vote of a majority of the total membership (15 votes)

(2) Under weighted voting, item carries if it receives the affirmative vote of directors representing both

a) A majority of the members present and voting, and

b) a majority of the number of votes represented by directors present

Bay Area Water Supply and Conservation Agency

Board of Directors Meeting Attendance Roster

Director	Agency	May 15, 2025	Mar. 20, 2025	Jan. 16, 2025	Nov. 21, 2024	Sept. 19, 2024	July 18, 2024
Andrews, Angela	Hayward	✓	✓	✓	✓	✓	✓
Breault, Randy	Guadalupe	✓	✓	✓	✓	✓	✓
Breault, Randy	Brisbane	✓	✓	✓	✓	✓	✓
Chambers, Tom	Westborough	✓	✓	✓	✓	✓	✓
Cohen, David	San Jose		✓		✓		
Duncan, Darin	Cal Water	✓	✓	✓	✓	✓	✓
Hamilton, Tom	San Bruno	✓	✓	✓	✓		✓
Hardy, Karen	Santa Clara	✓	✓	✓	✓	✓	✓
Jordan, Steve	Purissima	✓	✓	✓	✓	✓	✓
Kiesel, Art	Foster City	✓	✓	✓	*	✓*	✓*
Lincoln, Webster	East Palo Alto	✓	✓	*	*	✓*	✓*
Manalo, Juslyn	Daly City		✓		✓	✓	
Mehlinger, Richard	Sunnyvale	✓			✓	✓	
Mickelsen, Chris	Coastside	✓	✓		✓	✓	✓
Montano, Carmen	Milpitas	✓	✓		✓	✓	✓
Nash, Betsy	Menlo Park	✓	✓	✓	☎*	*	✓*
Piccolotti, Tom	North Coast		✓	✓	✓	✓	
Pierce, Barbara	Redwood City	✓	☎	✓	✓	✓	✓
Ragsdale, Leslie	Hillsborough	☎	✓	✓	✓	✓	✓
Schneider, Ann	Millbrae	✓	✓		✓	✓	✓
Showalter, Patricia	Mountain View	✓	✓	✓	✓*	✓*	✓*
Stevenson, Peter	Burlingame	✓	✓	✓	✓	✓	✓
Stone, Greer	Palo Alto	✓	✓	✓	✓		
Vella, Louis	Mid-Peninsula	✓	✓	✓		✓	☎
Weed, John	ACWD	✓	✓	✓	✓	✓	✓
Zigterman, Tom	Stanford	✓	✓	✓	✓	✓	☎

✓ : Present

* : Predecessor

☎ : Teleconference